

RUSH ARTS GALLERY & RESOURCE CENTER

526 W 26 Street / Suite 311 / New York / NY / 10001 / t: 212.691.9552 / f: 212. 691.9304

ARTIST SUBMISSION GUIDELINES

ACCEPTING APPLICATIONS FROM FEBRUARY 1ST THRU 28TH, 2009

The Rush Arts Gallery & Resource Center's exhibition program seeks to facilitate a contemporary dialogue between new audiences and emerging artists—who live and work in and around New York City and who do not have commercial representation—through four thematically structured group exhibitions per year. Artists are chosen from our annual call for entry and given the opportunity to exhibit at our not-for-profit exhibition space in the heart of the Chelsea art district.

Submissions are reviewed once a year. We will be accepting application packages from February 1st to the 28th, 2009 for consideration for the 2009 – 2010 exhibition year. Applicants will be contacted by mail during the month of June. Incomplete packages will not be reviewed. We will not be reviewing any submissions by slides this year.

Application packages should be sent in a 9" x 12" envelope. Please ensure that all jpegs, CDs, and DVDs are Mac compatible. A complete application will consist of the following:

1. **Artist Submission form**
2. **Artist CV**
 - Resume including exhibition and education history
3. **Artist Statement**
 - Provide a brief and concise artist statement describing the ideas and concerns behind your work. Include your artist statement in a word document on your application CD as well as a hard-copy printout
4. **Documentation of work**
 - All video work / performance documentation must be submitted on a DVD
 - For all other mediums, include 10-12 jpegs at 72 dpi on your application CD. All jpegs should all be clearly titled and / or numbered. Include color printouts for each jpeg you are submitting
5. **Image / Inventory List**
 - For video work include an inventory list on a CD that lists what is on the DVD as well as a brief description of the content. Include a hard-copy printout as well
 - For all other mediums, include a numbered image list on the CD. The list should include the title, medium, dimensions and the date of the work. Include a hard-copy printout as well
6. **SASE**
 - If you would like your submission returned, include a self addressed envelope with sufficient postage to send your package back

RUSH ARTS GALLERY & RESOURCE CENTER

526 W 26 Street / Suite 311 / New York / NY / 10001 / t: 212.691.9552 / f: 212. 691.9304

ARTIST APPLICATION FORM

ACCEPTING APPLICATIONS FROM FEBRUARY 1ST THRU 28TH, 2009

APPLICANT INFORMATION

Last Name	First Name		
Mailing Address	City	State	ZIP
Telephone (home)	Telephone (other)	Email	

APPLICATION CHECKLIST

- Completed Artist Submission form**
printed out
- Artist CV**
on CD and printed out
- Artist Statement**
on CD and printed out
- Documentation of work**
10-12 jpegs with corresponding color printouts
and / or DVD
- Description of documentation**
Inventory list on CD and printed out
- SASE for return of materials**
- Contents must be submitted in a 9" x 12" envelope**